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POLICY

Since the University is not a parish, a

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Wedding Rehearsal
The wedding rehearsal is a crucial aspect of your wedding plans. Please arrange the wedding rehearsal time outside
the hours of scheduled chapel use with the priest or deacon presiding at your wedding and inform our office of
the requested date/time of the rehearsal, as well as who will be directing the rehearsal, in order for us to check
availability and to secure the space. The chapel will be reserved for a 45-minute timeframe for your rehearsal. Please
make sure to bring the civil marriage license to the rehearsal for the deacon/priest.

Plan Well
It is important that the rehearsal – as well as the wedding ceremony – start on time. The Chapel is often reserved
for other events and may not be available if events start late. Additionally, late starts may mean that personnel hired
for the rehearsal and/or ceremony may not be available past the allotted time frames.

REGULATIONS

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Please return this signed agreement and the Chapel fee to:

Michael O’Malley
Director of Liturgy and Music
Office of Campus Ministries TDC 200
The University of Scranton
800 Linden Street
Scranton, PA 18510